

Contract – Release Copy –
Contract No. GS-07F-0004N

OP FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1 2

IMPORTANT. Mark all packages and papers with contract and/or order numbers.

1 DATE OF ORDER 02/30/2010	2 CONTRACT NO (if any) TPDFIGBPA070005	6 SHIP TO	
3 ORDER NO 0003	4 REQUISITION REFERENCE NO FIG-60000-11-0002	a NAME OF CONSIGNEE DHS-IG	

5 ISSUING OFFICE (Address correspondence to) Bureau of the Public Debt Division of Procurement Avery 5F 200 Third Street Attn: [REDACTED] b6 Parkersburg WV 26101		b STREET ADDRESS DHS/OIG/STOP 2600 245 MURRAY DR SW, BLDG 410	
c CITY RESTON		d STATE VA	e ZIP CODE 20190-5027
7 TO		f SHIP VIA	

8 NAME OF CONTRACTOR GAP SOLUTIONS INC.		8 TYPE OF ORDER	
b COMPANY NAME		<input type="checkbox"/> e PURCHASE	<input checked="" type="checkbox"/> b DELIVERY
c STREET ADDRESS 12054 NORTH SHORE DRIVE STE 100		REFERENCE YOUR	
d CITY RESTON		Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated	
e STATE VA		f ZIP CODE 20190-5027	
9 ACCOUNTING AND APPROPRIATION DATA See Schedule		10 REQUISITIONING OFFICE	

11 BUSINESS CLASSIFICATION (Check appropriate box(es))			12 F.O.B POINT Destination
<input checked="" type="checkbox"/> e SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input checked="" type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> g SERVICE-DISABLED VETERAN-OWNED
<input type="checkbox"/> d WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	<input type="checkbox"/> f EMERGING SMALL BUSINESS	

13 PLACE OF INSPECTION Destination	14 GOVERNMENT B/L NO	15 DELIVER TO F O B POINT ON OR BEFORE (Date)	16 DISCOUNT TERMS [REDACTED]
b ACCEPTANCE Destination			

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	GSA Contract #: GS-07F-0004N Subject to the Availability of FY2011 Funds This BPA Call is for the order of paralegal services to process FOIA requests. Continued ...					

18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20 INVOICE NO.	17(h) TOTAL (Cont. pages)
21 MAIL INVOICE TO			
a. NAME ARC/ASD/DHS-IG	b. STREET ADDRESS ARC/ASD/DHS-IG, AVERY 5F PO BOX 1328 DHS-IG@BPD.TREAS.GOV		17(i) GRAND TOTAL
c. CITY PARKERSBURG	d. STATE WV	e. ZIP CODE 26106-1328	

UNITED STATES OF AMERICA BY (Signature) [REDACTED]	23 NAME (Typed) TAMMIE S. JOHNSON TITLE: CONTRACTING/ORDERING OFFICER
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OPTIONAL FORM 347 (Rev. 4/2008) Prescribed by GSAPAR 48 CFR 83.215(e)

**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

PAGE NO

2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER
09/30/2010

CONTRACT NO
TPDFIGBPAC70005

ORDER NO
0003

ITEM NO (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>Services shall continue to the end of the period of performance or until the Government no longer has a need for these services; services shall cease when the contractor is notified in writing by the Contracting Officer (CO).</p> <p>Contractor shall invoice monthly in arrears for hours rendered.</p> <p>Government Contracting Officer's Technical Representative (COTR). Dorreen Grant-Watkins 202-632- [REDACTED] dhs.gov</p> <p>Accounting Info: FIG0200SE11XX/2011/610001/FIG6000000/2511/0000000/XXX/XX/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX Period of Performance: 10/01/2010 to 09/30/2011</p> <p>Paralegal Services to process FOIA requests.</p> <p>Not-to-Exceed: [REDACTED]</p> <p>Paralegal IV \$ [REDACTED]</p> <p>Effective October 1, 2010, the Department Of Homeland Security, Office of Inspector General, will be responsible for the administration for this procurement action. When submitting administrative request, use the following:</p> <p>Email: OIG.Acquisitions@dhs.gov Phone: 202-632-[REDACTED]</p> <p>The total amount of award: [REDACTED]. The obligation for this award is shown in box 17(i).</p>				[REDACTED]	

b2,
b4

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(h))